

National Career Conference

Grand Hyatt Melbourne

15-17 April 2009



GET SMART: Career development value adds for people and business

National Career Conference 2008

From the Conference Convenor

imagine
a place
a smart place
a workplace
with fulfilled people
people who know how they add value
people who embrace change and transition
as part of life



Dr Peter Carey
CDAA National President



Louise Millar-Hoffmann, FCDA
Conference Convenor

From the President

On behalf of the Career Development Association of Australia Inc. (CDAA), it is my pleasure to invite you to attend the CDAA09 National Career Conference to be held in Melbourne in April. We have worked hard to develop a diverse program featuring both international and national speakers who will enrich the conference with their knowledge, experience and expertise. The central theme of the 2009 Conference is 'Get Smart: Career Development values adds for people and business!' We promise this will be an outstanding conference. Lots of fun, collegiality and learning is guaranteed. We have secured exceptional keynote speakers and workshop presenters.

The CDAA National Career Conference is the premier conference for career development professionals in Australia. We are expecting more than 500+ career professionals from around the world to attend. A feature of the conference will be a Trade Exhibition which will provide sponsors and other organisations the excellent opportunity to promote their services and products. The conference offers considerable commercial opportunities for sales of career development materials, computer software and resources. The Career Development Association of Australia would like to thank our sponsors for their kind and generous support and donations.

Take advantage of CDAA09 National Career Conference. You will have the chance to learn from others, exhibit your products and services and meet like-minded professionals with whom you can exchange ideas and views and develop ongoing relationships. At this years' Conference we celebrate the history of AACC. A book celebrating the history of the Association from 1989 to 2008 will be launched and be will be available at the Conference.

A dynamic Melbourne welcome is extended to all career development practitioners, policy makers, leaders, researchers and managers interested in career development and employment issues. We look forward to meeting you at the CDAA09 National Career Conference in Melbourne, Victoria.

imagine
a place
a smart place
a workplace
with inspired management
management who know the value their people add
management who embrace change and transition
as part of business

imagine
a thing
an integral thing
behind that workplace
adding value
to the people
and to the business

imagine
that the people
and the management
understand that thing
and value it too

now imagine
another place
a smart place
a conference
with fulfilled people
people engaged
contributing
connecting
questioning
challenging
laughing
people who leave inspired and motivated

now imagine
as we did
the CDAA 2009 conference
in Melbourne
on April 15-17

and now finally
you don't need to imagine
that you want to be
a part of all that

**Get Smart: Career
development value adds for
people and business!**





Special New Member incentive for the 2009 Melbourne conference!

Join now for 2009! CDAA is offering new members who join before the conference AND who register for the conference the following special benefits:

- Conference registration at member rates – a saving of \$120 (Early Bird) or \$130 (Standard)
- Waiving of the new member joining fee of \$44
- Complimentary ticket to the Networking Dinner (food only) on the evening prior to the conference valued at \$30

Take advantage of this fantastic offer by joining CDAA : <http://www.cdaa.org.au/howtojoin>

Get Smart: Career development value adds for people and business!

The 2009 conference will bring together 500+ people in Melbourne from 15-17 April under the theme, Get Smart: Career Development values adds for people and business! The focus will be on the positive value-adding outcomes of career development for students, clients, for working people at all stages of the lifespan, and for the nation's businesses and industry. Leading Australian and International practitioners will inform, inspire, challenge and engage with delegates to explore innovation, embrace change, achieve success and showcase best practice. This inspiring theme will be explored through the four key strands of:

Smart Future Directions

Delegates will be inspired and challenged to consider how we as a profession, and as individual practitioners, can best contribute to the successful and sustained future of Australians at all stages of the lifespan and their employing businesses and industries.

Smart Career Development Initiatives

This sub-theme will capture current best practice career development initiatives within all sectors of the career development profession and with clients at all stages of the lifespan.

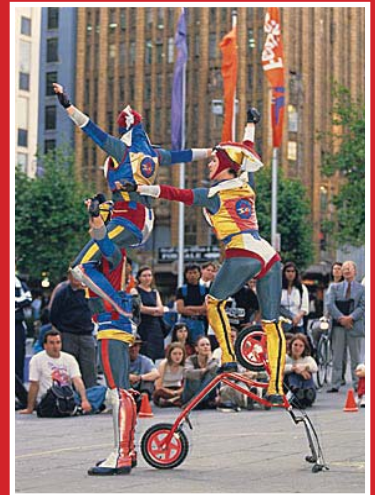
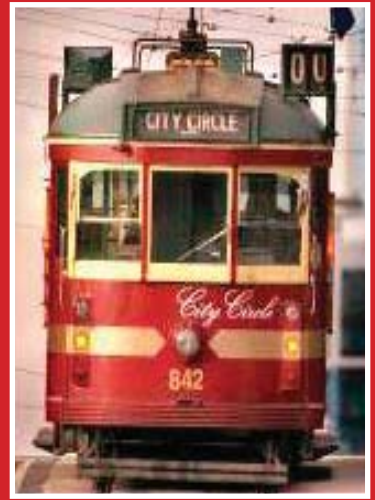
Smart Exchanges between business and industry

As Career Development Practitioners, we need to be aware of the needs of the businesses and industries that our students and clients will work within. And we need to effectively communicate the value our professional input has for those same businesses and industries. Smart exchanges are two way communications, each learning the language of the other and working together to achieve value-adding and sustainable outcomes for all involved.

Smart Research

The Conference also provides a forum for the presentation of eminent research in the careers field.

REGISTER EARLY SAVE \$\$\$
Early Bird Closes 30 January 2009
CLICK HERE FOR ONLINE REGISTRATION



Get Smart: Like the Star You Are!

CDAA 2009 Conference Dinner

"Stay the course, light a star,
Change the world where'er you are."
Richard Le Gallienne

The CDAA star is shining more brightly than ever in 2009. So what could be better than to celebrate in sparkling Melbourne at the 2009 Conference Dinner? Vibrant, glittering, twinkling and glamorous are all words that describe the incredible energy and spark of our work as we inspire our clients to greatness in their careers and their lives. So let's glitter like we mean it!

Dine, drink, dance and dazzle among your brilliant colleagues overlooking the twinkling lights of fantastic Melbourne, on this night of nights. Bring out your tiaras, diamond bracelets, flashing bow ties, sequinned stockings (for the lads especially), your crystals and (if you must) your cubic zirconias.....any and all of your sparkles, there is no such thing as "too much"! The more sparkle the better to see you twinkle, and there will be spectacular glittering prizes for those most dazzling on the big night.

Get Smart: Don't miss the new interactive sessions at the Conference

On-the-Couch

This is a new and innovative session to be introduced into the CDAA conference format for the first time in 2009.

In each of the 5 concurrent sessions, delegates will have the option of joining Kate Southam, Editor of CareerOne, as she facilitates lively interviews and discussions with a number of guests on the couch. The style will be informal (without a PowerPoint presentation in sight) and above all engaging, stimulating and motivating. Delegates will have an opportunity to pose questions to the couch guests. The five sessions will be themed as follows:

- On-the-Couch with Smart Leaders
- On-the-Couch with Smart Educators
- On-the-Couch with Smart Partnerships
- On-the-Couch with Smart Frameworks: The ABCD
- On-the-Couch with Smart Winners

The final session featuring smart winners will be an opportunity for all those who have received an award during the conference to showcase their achievements.

World Café Sessions

Melbourne Conference will host World Café sessions. Read about them on the website http://www.abcon.biz/files/World_Caf_Session.pdf

As a conversational process, the World Café is an innovative yet simple methodology for hosting conversations about questions that matter. These conversations link and build on each other as people move between groups, cross-pollinate ideas, and discover new insights into the questions or issues that are most important in their life, work, or community. As a process, the World Café can evoke and make visible the collective intelligence of any group, thus increasing people's capacity for effective action in pursuit of common aims.



The Venue

The 2009 CDAA National Career Conference will be held in the Grand Hyatt Melbourne located at the top end of prestigious Collins Street in the heart of Melbourne's central business, shopping, theatre and restaurant district and within walking

distance of many of Melbourne's tourist attractions.

The Hotel is just a 30 minute drive from Melbourne Airport and has recently undergone a \$45 million redevelopment which will be complete by the time of our event.



A range of hotel rooms have been blocked for delegates attending the conference at the Grand Hyatt and may be booked through the Online Registration process.

A number of cheaper, alternate accommodation options are within walking distance of the Grand Hyatt and will also be available for booking through the Online Registration process shortly.

Visiting Melbourne

There is much to love about Melbourne., just ask the locals. This vibrant, sophisticated world city inspires a deep passion in those lucky enough to live there. Melburnians love the city's vibrant energy, staggering choice of restaurants, funky boutiques, café-filled laneways, cool bars, unbeatable galleries, luscious parks and village-like inner suburbs, each with its own special character. Melbourne is the capital of Victoria and is less than 200 years old and never sits still. New futuristic designs add to the fascinating mix of architecture and ensure the skyline is constantly changing. Melbourne is very much about lifestyle. It is no huge surprise to residents that their city has been ranked as one of the world's most liveable cities.

Melburnians embrace three things in particular:

- sport (Australian Rules football is almost a religion);
- fashion (the look is chic with a dash of quirky); and
- festivals (the calendar is packed year round).

They even embrace their notoriously changeable weather. A standing joke in Australia is that Melbourne can experience four seasons in a day. But, really, it's just another example of how they have it all!

Sometimes, the best part of visiting a new city is when you unexpectedly depart from the tourist trail and glimpse the city's "real" side. While the big attractions can be great fun, often it's the more subtle "insider" experiences that leave you feeling really satisfied.

For information on events, dining, shopping and much more in Melbourne, go to That's Melbourne .



For all queries on the conference, call the Conference Organiser on +61 2 6288 3998

Our Keynotes



Professor Jim Bright, FAPS

Jim is a recognised world authority on Career Development whose research has been published in 8 languages, included in leading text books, and has presented by invitation worldwide. As well as being a Partner in a Career Management specialists business, Jim is Professor of Career Education and Development at the Australian Catholic University where he coordinates the Graduate Certificate

in Career Education taught in Melbourne and Sydney. He works with individuals and organisations, assisting both with transition processes and training. In addition he has written many expert witness reports in relation to vocational capacity. He has a degree and a PhD in Psychology. Jim has pioneered the application of chaos and complexity theory approaches to career development. His research in this area is now included in leading international text books on Career Development. In all, Jim has published nine books, and has well over 300 peer reviewed scientific journal articles, chapters and conference presentations.



Brenda Cherednichenko

Brenda is the Executive Dean, Faculty of Education and Arts and Pro-Vice-Chancellor, Equity and Indigenous at Edith Cowan University. Before joining ECU, she was Director, Access and Success Project at Victoria University in Melbourne's western suburbs. After many years as an early childhood, primary and secondary teacher, Brenda has developed her research and practice in teacher education, teacher

professional learning and educational reform for the achievement of equity and social justice. Brenda's work has been significantly shaped by the development of education partnerships between schools and universities for improved young people's learning access, aspiration, participation and success.



Wendy Hirsh PhD

Wendy is an independent researcher and consultant in the fields of employee and management development, and strategic human resource planning. Wendy has worked for over twenty years in the field of career development in organisations, with an interest in both organisational and individual perspectives, and the relationship between these.

Wendy works with many leading employers, both private and public sector, mostly in the UK but many with an international dimension. Her research has focused both on the processes and systems which organisations use to support career development, and on how career and development conversations and relationships are experienced by individuals in the workplace. Wendy is a Principal Associate at the Institute for Employment Studies, a Fellow of NICEC (the National Institute for Careers Education and Counselling), and a Visiting Professor at Kingston University.



Judith Leeson AM

Judith has played a major role in the evolution of career development services in Australia, serving five terms as elected National President of the Career Development Association of Australia (formerly AACC) and was founding member and inaugural President of the peak body for the career development industry, the Career Industry Council of Australia.

Judith has substantially influenced career development policies and implementation at a national level. She has also been appointed as Fellow and Life Member of CDAA. Judith also holds the position of Adjunct Lecturer in Career Development at Edith Cowan University in Perth WA.



Megan Lilly

Megan is the Associate Director – Education & Training for the Australian Industry Group. In this role Megan is responsible for the development of all education and training public policy on behalf of the Australian Industry Group. Megan is also the chair of Manufacturing Skills Australia; member of the National Quality Council, chair of the Training Packages standing committee; a member of the

Victorian Skills Commission, the Australian Qualifications Framework Council and the Australian College of Education. Prior to this Megan was the CEO of Business Services Training Australia, the national industry advisory board for the business services and related industry sectors. Before joining the national ITAB Megan held several senior management positions in various Victorian TAFE institutes and managed the Australian Competency Research Centre. Megan has a Masters in Educational Policy & Administration.



Professor Robert Pryor

Robert Pryor has for the last 15 years worked in his own training and test development consultancy conducting employability assessments for organisations and courts in Australia, Great Britain and South Africa. He has lectured at the University of Sydney, Macquarie University and the University of New South Wales. He has been a Visiting Senior Research Fellow (University of NSW) and is currently

the Adjunct Professor, School of Education, Australian Catholic University. Robert authored over 150 government publications and has published over 80 peer-reviewed papers and book chapters as well as over 30 other professional articles. and over 20 psychological tests. Robert is a Fellow of both the Australian Psychological Society and the Career Development Association of Australia. He has served on the editorial boards of a variety of international and national careers related profession journals including the British Journal of Guidance and Counselling, the Australian Psychologist, the Journal of Employment Counselling and the Australian Journal of Career Development.



Sue Seawright

Sue's early HR career progressed through manufacturing with ACI and CIG, followed by five years in Canberra consulting to public service organisations such as CSIRO. Sue later established a career development and HRM consultancy working in Bristol-Myers Squibb, BHP, Cargill, DHS and University of Melbourne. In 2004 Sue commenced working with VECCI in the VET arena, becoming

a Regional Manager in 2005. In her present role as General Manager, Corporate Services and Organisational Development, Wodonga Institute of TAFE, her objective is to drive positive change through people and systems to achieve the Wodonga TAFE Strategic Plan. Sue holds the qualifications of M. Education; M. App. Sc. (Organisation Dynamics); G. Dip (Career Education and Development), and B. Business (HR/IR). Sue is a Fellow and past Victorian President of CDAA.

Regular Updates on the Conference, Abstracts and Biographies can be found on the Website

<http://www.abcon.biz/cdaa2009.htm>

An Exciting Social Program

A large number of activities have been planned for delegates attending the CDAA National Career Conference in Melbourne.

Tuesday 14 April

The Welcome Reception (sponsored by GTA) is to be held within the Conference Exhibition and will be followed by an optional Networking Dinner for delegates at a minimal cost of \$30. This dinner is free to new members who join up prior to the conference.

If you wish to be part of this function, please indicate and pay for the event when you register, either online or by completing the registration form and faxing it back to the conference organiser.

Wednesday 15 April

Delegates are invited to select a cuisine and join colleagues for a Mystery Dinner at a nearby Restaurant. A range of cuisines are on offer so please select your option through the Registration process.

The first 36 lucky delegates can choose a late dinner on the *Melbourne Tram Car Restaurant*. Cost is \$115 and needs to be paid with registration.

Dining in Melbourne can be a fabulous experience, especially aboard the fleet of historical trams that have become The Colonial Tramcar Restaurant. These glossy, burgundy restaurants on wheels are the first travelling tramcar restaurants in the world and ensure a delightful innovative approach to dining.

As they cruise the scenic streets of Melbourne, diners can enjoy our fine cuisine and drink the very best of Australian wines or make a selection from our fully stocked bar at a fully inclusive price. The atmosphere is cosy, the service friendly and the decor as inviting as the colonial period these trams reflect.

More details, visit <http://www.tramrestaurant.com.au>

Images of Fabulous Melbourne

(courtesy Melbourne Convention Bureau)



The Occasional Book Club

A optional social activity on the evening of Wed 15 April 2009

Join Janice Simpson and her co-presenter for a lively and interactive discussion about two Australian novels and what they can add to our understanding of life, love and the universe, including of course, careers.

The discussion will include Susan Johnson's latest novel, *Life in Seven Mistakes*, 1988 by Andrew McGahan and *The Turning* by Tim Winton.

Johnson's novel introduces to 49 year-old Elizabeth and her family, gathered at their parents' apartment on the Gold Coast for Christmas. Like many such gatherings, this one is characterised by skeletons in the cupboard, long-held reservoirs of resentment, deep disappointment and longing. Elizabeth is struggling with her marriage, her career, and the meaning she attaches to being a daughter and a sister. Needless to say her self-esteem is battered. How might members of this family benefit from our services?

Also on the list is Andrew McGahan's novel *1988*, where we meet two young men, Gordon and Wayne whose lives are going nowhere fast. Alcohol, dope and isolation are their companions as they eke out their six-month contract at an isolated northern Australian weather station. How would we respond to their nihilism if they sought us out?

Tim Winton's collection is remarkable for its portraits of ordinary men, women and children going about their unremarkable lives in wind-swept coastal Angelus, formerly a whaling station in south-west Western Australia. Some characters have never left the town whereas others return in an attempt to find meaning or heal old wounds inflicted by flawed childhoods. What do we do when faced with someone less than ideally equipped to cope with the vicissitudes of modern Australian life?

To get the most out of this enjoyable session, make sure you read the two novels and the short story collection. The books can be found in bookshops, including second-hand shops, as well as in libraries.

Life in Seven Mistakes - Author Susan Johnson, Publisher Random House

1988 - Author Andrew McGahan, Publisher Allen & Unwin 1995, 2005

The Turning - Author Tim Winton, Publisher Picador 2004

Conference Film Night

A optional social activity on the evening of Wed 15 April 2009

JUNO (2007, dir: Jason Reitman, 92 minutes)

This Academy Award winning film for original screenplay (Diablo Cody), and directed by Jason Reitman (*Thank You for Smoking*), is an entertaining and delightful story about a teenage high school student who becomes pregnant. She is faced with a number of important career and life choices, together with her parents, her boyfriend, and the couple interested in adopting her baby. The film amusingly and subtly addresses issues related to career planning, life choices, dreams and destinies, as well as the impact your life experience and age has on your pathways planning. The film stars Ellen Page (*Hard Candy*), Michael Cera, Jason Bateman, Jennifer Garner and Allison Janney. *Juno* is one of the best US releases in recent years. The screening will be introduced by Peter Krausz and after the screening there will be a brief discussion on the career-related issues raised by the film.

Peter Krausz is the National Marketing Officer and Fellow of the CDAA, with extensive experience as a careers counsellor in schools and TAFE, as well as presenter at many conferences in Australia and overseas, and is currently Careers Co-Ordinator at Salesian College, Sunbury, Victoria. His other career is as a film critic, running a weekly one hour film program on Melbourne radio (3CR), as well as writing film articles and commentating on film issues for other radio programs, magazines, journals, books and websites. Peter is Chair of the Australian Film Critics Association (www.afca.org.au), a member of many film juries, and is still researching his Ph.D topic of the way Careers and Work are represented in the cinema.

CDA 2009 PRELIMINARY PROGRAM

TUESDAY 14 APRIL

6.00pm – 7.30pm – Welcome Function, Grand Hyatt (Sponsored by Group Training Australia)

7.45pm – Optional Dinner (pre-paid at own cost) at nearby restaurant

WEDNESDAY 15 APRIL

Conference Opening

Keynote Address: **Business Growth and Career Development: Making the Connection** - Megan Lilly, Australian Industry Group

Morning tea in the Exhibition

World Café Conversation with Megan Lilly	Join Kate Southam On-the-Couch with Smart Educators	Global Graduates: a competitive edge through international study experience - Robert Malicki, Australian Institute For Mobility Overseas, Prof Di Yerbury, Di Yerbury & Associates, Ainsley Gilkes, One Steel & Tracy Harris, DEEWR, NSW	Smart Research Strand
There's no success like failure: the value of mistakes in career development - Prof Jim Bright Congruence P/L & Robert Pryor, ACU National, NSW	Career coaches join the Brand-wagon. Learn how to apply personal branding to bolster career success - Gillian Kelly, Career Edge, Qld	From Chaos to Calm – Organising Careers Events that make a difference - Karen Penrose, CICA	

Lunch in the Exhibition

Keynote Address: **Re-framing career development in organisations: looking at our work from the outside** - Dr Wendy Hirsh, Institute for Employment Studies, UK

Afternoon tea in the Exhibition

World Café Conversation with Dr Wendy Hirsh, UK	Join Kate Southam On-the-Couch with Smart Frameworks: The ABCD	Make the digital world work for you - Greg Black & Suzanne Curyer, education.au, SA	Smart Research Strand
Col McCowan's Bhutan project - Col McCowan OAM, Queensland University of Technology	Smart career development in Lighthouse schools - Julie Ryan, Mill Park Secondary, Vic	DEEWR Workshop 1	Industry Site Visit

CDA 2009 AGM

THURSDAY 16 APRIL

Keynote Address: **Education AND Community: Working in Partnership to grow Aspiring, Able and Achieving Young People** - Prof Brenda Cherednichenko, Edith Cowan University

Morning tea in the Exhibition

World Café Conversation with Prof Brenda Cherednichenko	Join Kate Southam On-the-Couch with Smart Leaders	Assisting skilled migrants to achieve their employment goal in Australia - Marg Davis, Adult Multicultural Education Services, Vic	Smart Research Strand
Career Writing – what's involved & how to manage the process from idea to publication - Julie Farthing, Career Dimensions, Vic	Career growth & development across the lifespan: Practical tools to assist students, adults and employees - Nigel Phillips, Career Life College, Vic	Working together to increase the number of indigenous students graduating as medical professionals - Marlene Drysdale, Monash University	

Lunch in the Exhibition

Keynote Address: **Smart Future Directions for the Career Development Profession** - Judith Leeson AM, Past President and Life Member CDA

Afternoon tea in the Exhibition

World Café Conversation with Judith Leeson AM	Join Kate Southam On-the-Couch with Smart Partnerships	Meeting the needs of small to medium business – Attracting and retaining the right staff - Cecile Riddle, Prime Performance, Vic	Smart Research Strand
Effective coaching skills for career counsellors - Richard Knowdell, Career Development Network, USA	Career Education Programs in Australian Secondary Schools – How far have we really come? - Bernadette Gigliotti, The Career Education Association Of Victoria	DEEWR Workshop 2	Industry Site Visit

Early Bird Closes 30 January 2009 ... REGISTER EARLY AND SAVE \$ \$ \$
BOOK YOUR ACCOMMODATION EARLY - <http://www.abcon.biz/cdaa2009.htm>

CDA A 2009 PRELIMINARY PROGRAM

FRIDAY 17 APRIL			
Keynote Address: Influencing career development commitment with employers and individuals - Sue Seawright, Wodonga TAFE Morning tea in the Exhibition			
World Café Conversation with Sue Seawright	Join Kate Southam On-the-Couch with Smart Winners	Partnerships don't happen by magic - Andrew Worrall & Helen Nowosilskij, Western Futures, SA	Smart Research Strand
Access>Engage>Achieve: Smart strategies to position graduates for global careers - Agnes Banyasz, Sarah Martini & Mia Elliott, University of Melbourne, Vic	Enhancing careers and transition support for young people in Victoria - Leela Darvall & Meredith Shears, Dept of Education and Early Childhood Development, Vic	Workshop - TBA	
Lunch in the Exhibition Keynote Address: Missed it by that much? Getting Smart with Chaos in Organisations - Professor Jim Bright and Professor Robert Pryor, Australian Catholic University Conference Close (approx 3pm)			

DISCLAIMER: This program is preliminary only. The committee reserves the right to alter or amend the program as deemed appropriate dependent on speaker acceptances and/or withdrawals. The program will be updated regularly and available through the website: www.cdaa.org.au

CDA A 2009 Conference Committee

Conference Convenor

Louise Millar-Hoffmann, FCDAA (Director, Career Stepping Stones P/L)

Conference Treasurer

Mr Peter Adams (CDA A Bookkeeper)

Committee Members

Mary Grech (Careers By Design (Aust) Pty Ltd)
Lawrence Arnold (Career Counselling Melbourne CBD)
Agnes Banyasz (Graduate Careers Centre, the University of Melbourne)
Judy Heard (School of Education, RMIT University)
Carolyn Scriven (Careers Counsellor/Registrar, Siena College)
Meredith Shears (Victorian Department of Education and Early Childhood Development)

Conference Organiser

Doreen Culliver (On Q Conference Support)

CDA A

Graham Pratt (Executive Officer)

National Conference Committee

Dr Peter Carey (National President and Committee Chair)
Diane McLaren (National Treasurer)
Carole Brown (National Vice President)
Peter Krausz (Marketing and Media)
Les Emery (PD Coordinator)

Sponsors and Exhibitors

As with previous Conferences, CDA A09 will host a premium Industry Exhibition for the duration of the Conference. Delegates can expect to see the latest and best technology and innovations in the country and industry will have access to the largest gathering of career counsellors and industry personnel in Australia at any one time.

If you want to be part of the Exhibition, please contact the Conference Organiser on cdaa@onqconferences.com.au or download the Sponsorship and Exhibition Brochure from the conference pages on the website: www.cdaa.org.au



Australian Government
Department of Education, Employment and Workplace Relations



DEFENCE FORCE RECRUITING



Full information about the conference and regular updates to the program can be found on the conference website <http://www.abcon.biz/cdaa2009.htm>

REGISTRATION INFORMATION

All fees are in Australian dollars. Please make all cheques payable to CDAA Inc. Credit cards accepted are: AMEX, Bankcard, MasterCard, VISA and Diners. GST is included in all fees. Fees are noted on the registration form opposite or by accessing the online registration form and information page - <http://www.abcon.biz/cdaa2009.htm>

For further information, contact the Conference Organisers by email: cdaa@onqconferences.com.au or telephone (02) 6288 3998

REGISTRATION ENTITLEMENTS

Earlybird, standard, corporate and student delegates: access to all sessions, morning, afternoon tea and lunch during the whole Conference and a satchel including the final program and book of abstracts. Included also is one ticket to attend the Welcome Function and the Conference Dinner.

Corporate 5+ Delegate: All delegates MUST be from the same organisation and register separately, within the early bird cut off date and within a reasonable time frame of each other, indicating clearly that they are part of the package.

Day only delegate: access to session on the day specified, morning tea, afternoon tea and lunch for that day of the Conference and a satchel including the final program and book of abstracts. Day registration excludes attendance to the Welcome Function and the Conference Dinner (tickets can be purchased separately).

PAYMENT AND CONFIRMATION

Payment of your registration will ensure confirmation of your booking. Earlybird registration fees only apply if paid by 30 Jan 2009. Payment of ALL fees must accompany your registration form. On receipt of your payment, your registration will be acknowledged and a receipt/tax invoice issued.

REGISTRATION CANCELLATIONS AND REFUNDS

Any cancellations and/or changes must be made in writing and forwarded to the Conference Manager. Cancellations received before 1 April 2009 will receive a full refund less an \$90.00 cancellation fee. There will be no refunds for cancellations after this date. All refunds will be processed at the conclusion of the Conference. Substitute delegates are welcome. Please advise the name of the new delegate in writing to the Conference Manager.

ACCOMMODATION REFUND/CANCELLATION

Any cancellations of accommodation must be made in writing to the Conference Manager thirty days prior to the Conference (15 March 2009). Any cancellation made after this date, will be accepted, however the deposit paid may not be refunded in all instances. This is hotel policy. Please note that if you provide credit card details and cancel after the 15 March, the hotel is also entitled to deduct one nights accommodation in lieu.

INSURANCE

Registration fees do not include personal travel or health insurance of any kind. It is strongly recommended that when registering for the Conference and booking travel that delegates make arrangements for appropriate insurance cover. CDAA and On Q Conference Support do not take responsibility for any delegate failing to take adequate insurance cover.

DRESS

As there is no stipulation for business dress during the Conference, delegates may choose to wear comfortable, casual clothing. The Conference venue is air-conditioned, so we do suggest wearing layered clothing during sessions.

CLIMATE

April is a pleasant month in Melbourne, often with spells of fine sunny weather lasting several days during which the temperature occasionally exceeds 25°C. Every second year 30°C is exceeded. The nights are quite cool with temperatures falling below 10°C several times a week. Once in every five years an overnight minimum temperature below 5°C is recorded. Fog occurs during the early morning on a few occasions but clears to a sunny day. There are usually several days of strong wind; mostly from the north but the average wind speed of 9 kilometres per hour is the lowest of any month.

PHOTOCOPIING AT THE CONFERENCE

Please ensure you bring a sufficient number of any handouts for your session. CDAA cannot be responsible for costs in relation to production of your handouts. If you require items to be photocopied at the Conference, this will be at your own cost and may be done through the venue.

NON-SMOKING

For the comfort of all delegates this Conference will be smoke-free.

NAMEBADGES

Name badges will be issued when registering at the Conference. For security purposes the Conference name badge must be worn at all times during the event.

BABY SITTING

Please contact your chosen hotel to arrange a baby-sitting service.

REGISTRATION

The registration desk will be located in the foyer on the ground floor and will be open each day of the Conference.

PRIVACY STATEMENT

On Q Conference Support complies with the National Privacy Principles in the Privacy Act. We regard all information supplied by you as private information. Information provided on the registration form will only be used for the purpose of registering your attendance and to assist with the administration and planning of this and future CDAA Conferences. Under no circumstances will On Q reveal, sell or distribute any personal information that is supplied, unless specifically authorised to do so. We reserve the right to distribute statistical information for reporting purposes only. No identifying information is distributed to third parties.

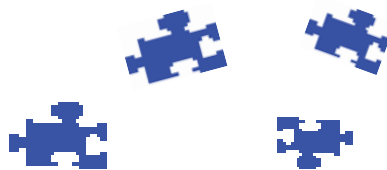
DISCLAIMER

Whilst we have endeavoured to ensure all information on the Conference web site and printed material is accurate all details are subject to change without notice. Corrections or amendments will be updated on the web site as soon as possible. In the event of industrial disruptions or service provider failures, neither CDAA nor On Q Conference Support, accept any responsibility for losses incurred.



REGISTER ONLINE BY CLICKING HERE

Career Development Association of Australia
National Career Conference



For more information please contact:

The Conference Organiser
On Q Conference Support
PO Box 3711, Weston ACT 2611
Telephone: + 61 (2) 6288 3998
Facsimile: + 61 (2) 6161 4719
Email: cdaa@onqconferences.com.au

or
CDAA National Office
PO Box 5084, ALBERTON SA 5014
Phone 08 8341 1492
Fax: 08 8334 3211

www.cdaa.org.au