



# AIAM

## THE AUSTRALIAN INSTITUTE OF ANIMAL MANAGEMENT INC ANNUAL AWARDS PROGRAM

### 1. AMO of the year award

1. CV of nominee (brief background) with a current and appropriate photograph.
2. Description of the nominee's work environment (include relevant details about your community, the council and the animal management department / section, average budget allocation etc.
3. Reflection of the nominee's ability to:
  - a) Satisfactorily perform the necessary core animal management control and regulation tasks,
  - b) Engage actively in public education about animal management and the value this service provides for the community,
  - c) Show innovation in the quest for better ways to deliver animal management services,
  - d) Show the results and outcomes that demonstrate better performance, and
  - e) Link up with others both within and without their own immediate workplace.

### 2. Animal Management Plan of the Year

1. Provide relevant demographic background reference information for the municipality that your Council manages.
2. Provide a statement of animal management purpose that clearly explains why your Council does what it does in animal management.
3. Explain why your Council has a published overall plan for animal management in the first place – identify who the plan is mainly intended to inform?
4. Provide a description of animal management staffing and operational structure within your Council.
5. Provide a service dissection that effectively describes, in a structural way, the different components of your Council's overall animal management service. For example, this will probably at least include the following components: Dog registration & identification; Dog restraint & control (fence & leash rules); Dangerous dogs (incident response and prevention measures); Health, welfare and amenity (barking, roaming, faecal litter etc); Cat management; Staff training & qualification; Public communication and consultation; Disaster event planning; Pound services; Projected future initiatives; Law and process review etc.
6. Explain how Animal Management policy is integrated with your Council's overarching policy plan and with the policy plans of other interdependent service divisions within the Council such as public open space management, recreational planning, regulatory services, public relations etc.  
Succinctly explain, for reasons of understanding, reassurance, appreciation and voluntary compliance, the justification for each of these separate service components.
7. Describe the KPI system that your Council uses to monitor performance trends where relevant for each of the service components listed above.
8. Describe who pays, how much and what for by explaining how your Council funds animal management from direct service fees, penalty payments and community service allocations.

### SUBMISSION COMPONENTS

The submission should be structured to include the key components. The deadline for nominations and submissions is 30 July 2008.

The text of presentations should be submitted in the form of a short (15minute) conference paper.

This submission should include sufficient graphic images to represent the person in their work place and to support the written paper.

Submissions that end up being presented to the conference, will be subsequently published in the Institutes website, in the conference proceedings and in Phoenix next year (in abridged form) .

**Winning AMO of the year** will receive free conference registration (including attendance at all social functions), three nights accommodation, \$200 towards an airfare to the AIAM Conference PLUS \$500 cash courtesy of AIAM Inc.

**Winning Animal Management Plan of the Year** award will receive \$500 cash courtesy of AIAM Inc. Award recipients are expected to present a 10 minute paper to the AIAM Annual Conference .

**ENTRY FORM PTO ....**



**AIAM**

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Please complete this form to accompany your submission and send all documentation to  
AIAM Awards, PO Box 3711, Weston Creek, ACT 2611 Tel: (02) 6288 3998 Fax: (02) 6161 4719 Email: info@aiam.com.au

*SUBMISSION IS FOR (please tick):*

AMO OF THE YEAR

ANIMAL MANAGEMENT PLAN OF THE YEAR

NAME OF NOMINEE: .....

POSITION .....

ORGANISATION .....

ADDRESS: .....

EMAIL .....

TELEPHONE (WORK).....MOBILE .....

DIRECT SUPERVISOR .....

CONTACT DETAILS FOR SUPERVISOR .....

EMAIL.....TELEPHONE (W).....

In the case of Animal Management Plan of the Year, the nomination is submitted by:

NAME .....

CONTACT DETAILS.....

REFEREES (If possible, please provide the names of two people who MAY be approached to support the submission)

NAME.....TELEPHONE (W) .....

NAME.....TELEPHONE (W) .....

ANYTHING FURTHER YOU WOULD LIKE TO ADD:.....

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